

APPLICATION FOR EMPLOYMENT

Store locations: Beach ND, Bowman ND, Elgin ND, Lemmon SD, & Dickinson ND



Dakota Farm Equipment, Inc. is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

Position applying for: _____ Date: _____

Date Available for employment _____ Salary Desired _____

Are you interested in ___ Full Time ___ Part Time ___ Regular employment?

Can you work overtime, including weekends? ___ Yes ___ No

Last name First name Middle name

Address: Number & Street City State Zip

Home Telephone Number Cell Phone Number Email Address

Have you submitted an application here before? ___ Yes ___ No

If yes, provide date: _____

Are you at least 18 years of age? ___ Yes ___ No (if no, you may be required to provide authorization to work.)

Can you provide, if hired, that you are eligible to work in the United States? ___ Yes ___ No

During the last ten years, have you ever been convicted of a crime other than a minor traffic offense? ___ Yes ___ No

If yes, explain:

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

Do you have a valid driver's license? Yes No

If no, please explain _____

Education:

High School: Number of Years Completed (circle one) 1 2 3 4
Diploma: Yes No G.E.D. Yes No

Name/Address of School City/State

Trade/Tech School:

Number of Years Completed (circle one) 1 2 3 4

Major _____ Degree Earned _____

Name/Address of School City/State

College/University:

Number of Years Completed (circle one) 1 2 3 4

Major _____ Degree Received? Yes No

Name/Address of School City/State

Referral Source: How did you hear about us? Please check all that apply

Employee Referral _____ Job Service

Advertisement School Presentation Website

Job Fair Walk-in Other

Employment History: Include your last 7 years of employment history, including unemployment, starting with the most recent and working backwards in time.

Are you currently employed? May we inquire of your present employer? Yes No

Are you currently on "layoff" status, subject to recall? Yes No

If any employment was under a different name, indicate name _____

Present or Last Employer:

Employer _____ Phone Number _____

Address _____ Dates of Employment (Month/Year) _____

Job Title _____ Supervisor _____ Salary _____

Duties _____

____ Full Time ____ Part Time ____ Number of hours per week

Reason for leaving _____

Previous Positions Held:

Employer _____ Phone Number _____

Address _____ Dates of Employment (Month/Year) _____

Job Title _____ Supervisor _____ Salary _____

Duties _____

____ Full Time ____ Part Time ____ Number of hours per week

Reason for leaving _____

Employer _____ Phone Number _____

Address _____ Dates of Employment (Month/Year) _____

Job Title _____ Supervisor _____ Salary _____

Duties _____

____ Full Time ____ Part Time ____ Number of hours per week

Reason for leaving _____

Employer _____ Phone Number _____
Address _____ Dates of Employment (Month/Year) _____
Job Title _____ Supervisor _____ Salary _____
Duties _____
____ Full Time ____ Part Time ____ Number of hours per week
Reason for leaving _____

Employer _____ Phone Number _____
Address _____ Dates of Employment (Month/Year) _____
Job Title _____ Supervisor _____ Salary _____
Duties _____
____ Full Time ____ Part Time ____ Number of hours per week
Reason for leaving _____

Employer _____ Phone Number _____
Address _____ Dates of Employment (Month/Year) _____
Job Title _____ Supervisor _____ Salary _____
Duties _____
____ Full Time ____ Part Time ____ Number of hours per week
Reason for leaving _____

Do you have a farm background? _____ Describe _____

How long have you worked with farm equipment? _____

Have you worked for other implement dealers? _____ what line? _____

Do you have experience with light industrial equipment? _____ Describe your experience: _____

Have you had experience with outdoor power equipment? _____ Describe your experience: _____

ACTUAL EXPERIENCE IN ANY OF THE FOLLOWING? (Check all that apply)

Service Department

- ____ Service Manager
- ____ Shop Foreman
- ____ Tractor Mechanics
- ____ Hydraulics Mechanics
- ____ Small Engine Mechanics
- ____ Diesel Mechanics
- ____ Agriculture Management Solutions (AMS)
- ____ Electrician
- ____ Machine Set Up
- ____ Refrigeration
- ____ Painting
- ____ Truck Driving
- ____ Welding

Sales Department

- ____ Sales Manager
- ____ Farm Machinery Sales ____ New ____ Used
- ____ Light Industrial Equipment Sales
- ____ Outdoor Power Equipment Sales
- ____ Truck Sales
- ____ Auto Sales

Parts Department

- ____ Parts Manager
- ____ Parts Specialist
- ____ Parts Inventory Control

Other

- ____ Janitor
- ____ Carpenter
- ____ Building Maintenance

Administration

- ____ Accounting
- ____ HR
- ____ Payroll
- ____ Admin Assistant
- ____ Receptionist
- ____ Data Entry
- ____ Cashier

Are there any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying?

APPLICANT'S ACKNOWLEDGEMENT

This application shall be considered for no more than 90 days. After that time, applicants will be required to resubmit a completed application. The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract unless a specific document is executed in writing by the employer and employee.

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize Dakota Farm Equipment, Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Dakota Farm Equipment, Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

In the event I am employed, I understand that any false or misleading information I knowingly provided in my application or interview (s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all rules and regulations of the employer and any special agreements reached between the employer and me.

Signature of Applicant _____

Date _____